

Board of Education Regular Meeting	August 22, 2013	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President R. Brey, Member R. Joyce-Turner, Member	A. Daley, V. President K. Cohen, Member K. Murphy, Member	L. Arzilli, Member J. Glase, Member K. Meckle, Member
ABSENT:	none		
OTHERS PRESENT:	Nancy M. Hackett, Supt. M. Luty, District	L. Poston, Asst. Supt for Adm Services Public, Staff, Students & Press	
The meeting was called to order at 6:30 PM. Motion was made by Mrs. Daley, seconded by Mrs. Glase to recess into executive session to discuss collective negotiations under the Taylor Law. Unanimously carried			Go into executive session
Motion was made by Mrs. Joyce-Turner, seconded by Ms. Glase to come out of executive session at 7:10 PM. Unanimously carried			Come out of executive session
Mrs. Scheutzow led in the Pledge of Allegiance.			
Mrs. Luty administered the Oath of Office to Mrs. Daley, Board Vice President.			
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Brey to accept the agenda as submitted. Unanimously carried			Accept agenda
Motion was made by Mrs. Brey, seconded by Mrs. Joyce-Turner to approve the minutes of the reorganization meeting and regular meeting held on July 11, 2013 as submitted. Unanimously carried			Approve minutes
Mrs. Scheutzow opened the meeting for public comment. There was none.			
Faculty Auditor Report was shared by Kayla Peters – a question and answer period followed.			
An update on the School Community Leadership Forum held on July 31, 2013 was shared by Mrs. Scheutzow.			
Dr. Hackett gave her Superintendent’s Report; Mrs. Poston and Dr. Lane reported on their departments.			
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to approve upon the recommendation of Superintendent Hackett the Resolution to Confirm Tax Rolls and Authorize the 2013-2014 Tax Levy – the resolution to be incorporated in the minutes of the meeting. (File #082213-01). Unanimously carried			Confirm Tax Rolls & authorize Tax Levy
Motion was made by Mrs. Daley, seconded by Mrs. Joyce-Turner that: <b>WHEREAS</b> , the Board of Education (the “Board”) of the Sullivan West Central School District (the “District”) has heretofore established an Unemployment Insurance Reserve Fund, a Retirement Contribution Reserve Fund, an Employee Benefit Accrued Liability Reserve Fund, and a Workers’ Compensation Reserve Fund in accordance with the New York General Municipal Law Sections 6-m, 6-r, 6-p and 6-j, respectively; and <b>WHEREAS</b> , the amount of funds on deposit in each of the above-referenced reserve funds is believed to be insufficient to fully satisfy the District’s obligations for which these reserves were established; <b>NOW, THEREFORE, BE IT RESOLVED</b> , that the Board hereby authorizes and directs the transfer <b>from</b> undesignated, un-appropriated fund balance remaining in the District’s general fund at the close of the 2012-13 fiscal year on June 30, 2013 <b>into</b> the specified reserve funds, as follows: <ul style="list-style-type: none"> <li>• up to TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) to the Unemployment Insurance Reserve Fund;</li> <li>• up to FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) to the Retirement Contribution Reserve Fund;</li> <li>• up to ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) to the Employee Benefit Accrued Liability Reserve Fund; and</li> <li>• up to THREE HUNDRED THOUSAND DOLLARS (\$300,000.00) to the Workers’ Compensation Reserve Fund.</li> </ul>			Authorize & transfer to specific funds
<b>BE IT FURTHER RESOLVED</b> , that such funds shall be deposited, invested, expended and accounted for strictly in accordance with the applicable sections of the General Municipal Law; and <b>BE IT FURTHER RESOLVED</b> , that the above described transfers may occur at any time after the District’s undesignated, unappropriated surplus funds existing on June 30, 2013 have been calculated and ascertained with reasonable certainty, provided that the transfers shall occur prior to the issuance of the District’s tax levy for the 2013-2014 school year. Unanimously carried			
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to approve the Budget Transfer for June 2013. Unanimously carried			Approve budget transfer
Motion was made by Mrs. Brey, seconded by Mrs. Joyce-Turner to accept the extra-curricular reports for June & July 2013. Unanimously carried			Accept extra-Curricular reports
Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to increase, upon the recommendation of Superintendent Hackett the following food prices effective the 2013-2014 school year:			Increase food prices

Lunch-grades Pre-K-5	\$2.25	String cheese	\$0.60
Lunch-grades 6-12	\$2.50	Switch juice	\$1.25
Milk	\$0.40	Extra cereal	\$0.60
All Ice Cream	\$0.80	Muffin-Student & Adult	\$0.75
All Chips	\$0.80	Extra Hero/Wrap	\$2.00
*Adult Breakfast	\$2.50	Dessert	\$0.60
*Adult Breakfast a la carte	\$2.25	English Muffin	\$0.65
*Adult Lunch	\$3.75	Adult English Muffin	\$0.75
*Adult Lunch a la carte extra plate	\$3.25	Student Extra Salad/Plate K-5	\$2.00
*Adult Lunch a la carte sandwich	\$3.00	Student Extra Salad/Plate 6-12	\$2.25
Breakfast Juice	\$0.35	*Adult Salad	\$3.00
Adult Breakfast Juice	\$0.40	Soup	\$0.75
Cookie	\$0.75	*Adult Soup	\$1.00
Flavored Water	\$1.25	*Adult Bagel	\$0.92
Granola Bars	\$0.60	*Adult Yogurt Parfait	\$1.25
Nutribars	\$0.60		
*Sales Tax is in addition to the listed Adult Prices			

Unanimously carried

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to excess, upon the recommendation of Superintendent Hackett the attached list of grounds equipment (File #082213-02) and technology classroom tools (File #082213-03).

Unanimously carried

Excess equipment

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to award, upon the recommendation of Superintendent Hackett, the annual contract (2013-2014) for Cleaning/Preventive Maintenance & Servicing of Boilers to the qualified low bidder: **Trojan Energy Systems, Inc.**

Unanimously carried

Award bid  
Trojan Energy

Motion was made by Mr. Arzilli, seconded by Mrs. Joyce-Turner to award, upon the recommendation of Superintendent Hackett, the annual contract (2013-2014) for Commercial HVAC Contractor to the qualified low bidder: **Hornbeck’s Plumbing & Heating.**

Unanimously carried

Award bid  
Hornbeck’s

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to award, upon the recommendation of Superintendent Hackett, the annual contract (2013-2014) for Equipment Rental & Construction Materials to the qualified low bidder: **Gary Meyers Excavation, Inc.**

Unanimously carried

Award bid  
Gary Meyers

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to accepts, upon the recommendation of Superintendent Hackett, monies of \$66.00 from Mid-American Energy Holdings as a gift to be placed in the General Fund.

Unanimously carried

Accept gift  
Mid-American

Motion was made by Mr. Arzilli, seconded by Mrs. Joyce-Turner to approve the CSE report as recommended by the Chairperson of the Committee on Special Education.

Unanimously carried

Approve CSE report

Motion was made by Mr. Arzilli, seconded by Mrs. Joyce-Turner to approve, upon the recommendation of Superintendent Hackett, the attached Sullivan West Extra/Co-Curricular List for the 2013-2014 school year. (File #082213-04).

Unanimously carried

Approve extra  
Co-curricular list

Motion was made by Mrs. Joyce-Turner, seconded by Ms. Glase that Board of Education authorizes the Board President and Superintendent of School to execute the attached Memorandum of Agreement (MOA) by and between the Sullivan West Central School District and the Western Sullivan United Teachers authorizing the creation of two (2) .2 Teacher on Special Assignment positions for the 2013-2014, which will be called Data Specialists. (File #082213-05)

Unanimously carried

Authorize MOA  
for .2 TOSA  
data specialists

Motion was made by Mr. Arzilli, seconded by Mrs. Joyce-Turner to grant, upon the recommendation of Superintendent Hackett, to **Margaret Share** (teacher aide) a leave of absence, effective August 28, 2013 through October 4, 2013 as defined by the Family Medical Leave Act. Contingent upon receipt of Form WH-380.

Unanimously carried

Approve leave  
of absence – M.  
Share

Motion was made by Mr. Arzilli, seconded by Mrs. Joyce-Turner to appoint, upon the recommendation of Superintendent Hackett, the following mentor/intern recommendations effective the 2013-2014 school year:

**Mentor**  
Linda Schaefer  
Michele Brockner  
Kathy Lowe  
Sheri Mitterwager  
Unanimously carried

**Intern**  
Randi Strause  
Yuliya Yauseichyk-Schumacher  
Sandy Ahnstrom  
Channyn Culligan

Appoint mentor  
interns

Motion was made by Mr. Arzilli, seconded by Mrs. Joyce-Turner to amend, upon the recommendation of Superintendent Hackett, the dates of services provided by Robert Fife for the summer driver education program from the June 20, 2013 board of education meeting to July 1, 2013 to August 14, 2013 (original dates were July 9- August 1, 2013.

Amend driver  
ed summer  
program dates

Unanimously carried

Motion was made by Mrs. Joyce-Turner, seconded by Mr. Cohen to appoint, upon the recommendation of Superintendent Hackett the following summer school personnel effective July 9<sup>th</sup> – August 1, 2013:  
**Substitute Teacher Aide:** Linda Hubert/\$17.49 per hour  
Unanimously carried

Appoint summer school substitute personnel

Motion was made by Mr. Cohen, seconded by Ms. Glase to re-appoint, upon the recommendation of Superintendent Hackett the following substitute personnel for the 2013-2014 school year:  
**Teacher:** Ronald Bernhardt; Michelle Birney; Deborah Bose; Nora Botta; Carl Bruetsch; Jane Burcroff; Susan Couture; Michele Crasa; Eileenanne DeVagno; Kristen Drobysh; Josephine Eaton; Natalie Fallar; Darlene Fiorille; Sarah Fitzpatrick; Kimberly Franklin; Brittney Gieger; Mariah Graham; Scott Hamlin; Catherine Hart; Dorothy Hassis; Darryl Hiller; Romona Hubert; Karen Jay; Caitlin Jordan; Regina Kaufmann; Oliver King; Brianna Kline; Debra LaGrutta; Debra Larsen; Megan Lowe; Christina Mace; Nikki Maxwell; Julia McCarthy; Bridgette Metzinger; Danielle Meyer; Lindsey Murphy; Janine Neumann; Linnea O’Mara; Garrett Owen; Melissa Rakowicz; Andrew Ranaudo; Richard Ross; Scott Scardino; William Schlott; Julie Schultz; Amy Sykes; Toni Tesoriero; Darby Townsend; Christine Traver; Joyce Weinman; Douglas Winter; Denise Yewchuck; Diana Young  
**Teacher Assistant:** Deborah Bose; Robert Couture; Susan Couture; Michele Crasa; Kristen Drobysh; June Ellmauer; Josephine Eaton; Natalie Fallar; Mariah Graham; Dorothy Hassis; Caitlin Jordan; Oliver King; Christina Mace; Mary Mahoney; Julia McCarthy; Danielle Meyer; Melissa Rakowicz; Melissa Rutledge; Julie Schultz; Amy Sykes; Toni Tesoriero; Christine Traver; Denise Yewchuck  
**Teacher Aide:** Deborah Bose; Michele Crasa; Kristen Drobysh; Josephine Eaton; June Ellmauer; Natalie Fallar; Josanna Grabek; Dorothy Hassis; Caitlin Jordan; Oliver King; Christina Mace; Julia McCarthy; Danielle Meyer; Annette Nazari; Melissa Rakowicz; Julie Schultz; Amy Sykes; Toni Tesoriero; Christine Traver; Denise Yewchuck  
**Nurse:** Deborah Arnold; Marcia Bauer; Marion Roche; Lisa Sauer  
**Cleaner:** Christina Gruenke; Jonathan Hinkley; John McAuley; Robert Thony; Masako Tyler  
**Food Service:** Martin Meyer  
**Clerical:** Brittney Gieger; Caitlin Jordan; Toni Tesoriero; Nora Botta  
Unanimously carried

Re-Appoint substitutes for 2013-14

Motion was made by Mr. Arzilli, seconded by Mrs. Joyce-Turner to appoint, upon the recommendation of Superintendent Hackett the additional substitute personnel for the 2013-2014 school year:  
**Teacher:** Christian Giunta; Chanele Sylvester; Catherine Paci; Stacie Snow  
**Teacher assistant:** Christian Giunta; Chanele Sylvester; Catherine Paci  
**Teacher aide:** Christian Giunta; Chanele Sylvester; Catherine Paci  
Unanimously carried

Appoint substitute personnel

Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Daley to adjourn the meeting at 9:01 PM  
Unanimously carried

Adjourn

Respectfully submitted,

Margaret L. Luty  
District Clerk